



## INSTRUCTIONS FOR FILLING UP THE REGISTRATION FORM

### PERSONAL DETAILS

**First Name**

Put your first name (takes up to 30 characters)

**Middle Name**

Put your middle name, if any (takes up to 30 characters)

**Last Name**

Put your last name / surname (takes up to 30 characters)

**Date of Birth**

Select the day, month and year of your birth

**Gender**

Select the gender

**Residential Address**

Put your permanent residential address

**City**

Put your residence city

**Pincode**

Put pincode of your residence city (takes up to 6 numeric characters)

**Phone Number (Landline)**

Put your landline contact number (STD code in first field - up to 6 numeric characters and Telephone Number in the second field - up to 10 numeric characters).

**Phone Number (Cellphone)**

Put your cellphone number, if any (takes up to 15 numeric characters)

**Upload Photograph**

This is a mandatory field. Click on "browse" button to select & upload the photograph from your computer. The photograph must be less than 1 MB in size, and in gif, jpg or jpeg format only.

**How to compress a photograph:**

1. Open the photograph in "MS Paint".
2. Click on "Save As" and select the format as "JPEG" (from "Save as type" dropdown) and click on Save.

**Email Id**

Use only valid email id (e.g. abc@yahoo.com). This may be used later for communication purposes.

**Mother's Full Name**

Put your mother's full name (DO NOT put titles like Ms. / Mrs. / Smt.)

**Father's Full Name**

Put your father's full name (DO NOT put titles like Mr. / Sh.)

**Annual Household Income**

Select your annual household income from the dropdown

**Resident**

Select the correct option: Rural or Urban

**Current Location**

Put city where you presently stay.

**Language Skills**

Put languages that you are proficient in.

**Do you have passport?**

Select the correct option

**Fill in the passport no.**

Put your passport number.

**POST GRADUATION DETAILS****Qualification Details**

Select your qualification from the dropdown. If the list does not have your qualification listed, please select others and put your qualification detail in 'specify others' box

**Post Graduation Period**

Select year of passing from dropdown box. 'Year of entry' is the year of enrolling into the post graduation program. 'Year of Passing' will be the year of passing out from the post graduation program.

**Your College Name**

Put your college name (takes up to 50 characters)

**Your College Address**

Put complete address of your college with pincode

**College City**

Put the city where your college is located

**College City**

Put the city where your college is located

**Aggregate Percentage Scored**

Put the aggregate percentage that you scored in your Post Graduation (DO NOT put '%' sign in the box)

**Specialization in PG**

Put the specialization in PG.

**Semester-wise Percentage Scored**

Put the semester-wise percentage that you scored in your Post Graduation (DO NOT put '%' sign in the box)

**DIPLOMA + GRADUATION CANDIDATES****Select Qualification**

Select one qualification from dropdown box. Candidates who have pursued Diploma after Class X and then Engineering may select 'Diploma and Graduation' from the drop down box. Candidates who have pursued Graduation directly after school may select 'Regular Graduation' from the drop down box.

**Diploma Period**

Select year of passing from dropdown box. 'Year of entry' is the year of enrolling into the Diploma program. 'Year of Passing' will be the year of passing out from the Diploma program.

**Your Institute Name**

Put your Institute name (takes up to 50 characters)

**Your Institute Address**

Put complete address of your Institute with pincode

**Aggregate Percentage**

Put the aggregate percentage that you scored in your Diploma (DO NOT put '%' sign in the box)

**Year Percentage Scored**

Put the YearWise percentage that you scored in your Diploma (DO NOT put '%' sign in the box)

**Graduation**

The candidate may then proceed to fill in the Graduation details, for which marks shall be required from 3rd semester onwards. For details on filling up the form, please see the "Graduation" section below.

**School**

The candidate will be required to fill in Class 10th details. For details on filling up the form, please see the "School" section below.

## GRADUATION CANDIDATE

### Qualification Details

Select your qualification from the dropdown. If the list does not have your qualification listed, please select others and put your qualification detail in 'specify others' box

### Graduation Period

Select year of passing from dropdown box. 'Year of entry' is the year of enrolling into the graduation program. 'Year of Passing' will be the year of passing out from the graduation program.

### Your College Name

Put your college name (takes up to 50 characters)

### Your College Address

Put complete address of your college with pincode

### College City

Put the city where your college is located

### Aggregate Percentage Scored

Put the aggregate percentage that you scored in your Graduation (DO NOT put '%' sign in the box)

### Semester wise Percentage Scored

Put the semester wise percentage that you scored in your Graduation (DO NOT put '%' sign in the box)

### Domain

Select your Technology Domain from the dropdown

## SCHOOL DETAILS

### Medium of Instruction upto Class 12<sup>th</sup>

Select the language of medium of instruction that you had up to Class 12<sup>th</sup>

### Percentage in Class 12<sup>th</sup> (From - To)

Put your percentage in Class 12<sup>th</sup>

### Year of passing Class 12<sup>th</sup> (From - To)

Select the year of study of Class 12<sup>th</sup> from the drop down box

### 12<sup>th</sup> School Name

Put your 12<sup>th</sup> school name in Class 10<sup>th</sup>

**Year of passing Class 11<sup>th</sup> (From - To)**

Select the year of study of Class 11<sup>th</sup> from the drop down box

**Medium of Instruction upto Class 10<sup>th</sup>**

Select the language of medium of instruction that you had up to Class 10<sup>th</sup>

**Percentage in Class 10<sup>th</sup>**

Put your percentage in Class 10<sup>th</sup>

**Year of passing Class 10<sup>th</sup> (From - To)**

Select the year of study of Class Class 10<sup>th</sup> from the drop down box

**Class 10<sup>th</sup> School Name**

Put your Class 10<sup>th</sup> school name in 10th

**Class 10<sup>th</sup> Board Roll No:**

Put yourC lass 10<sup>th</sup> Board roll number (CBSE, ICSE etc.)

**PROFESSIONAL DETAILS****Employment Status**

Select the appropriate option

**Willing to work out of hometown**

If you are willing to work out of your current residential place – please select YES; otherwise select NO

**NAC-TECH TEST DETAILS****Test City**

Select one city which you prefer for NAC-Tech test

**Test Center**

Select one test center which you prefer to go to

**Please note:** Since the registration is on 'first-come-first-served' basis, you might not get the preferred city/center. Any city or center will become 'deactivated' once the seats for the centr get filled up.

## **SECURITY**

### **Password**

Put any password that you want (should NOT exceed 8 characters and can contain any type of character). ALWAYS REMEMBER this password as you would require this for future as well.

### **Confirm Password**

Confirm the password that you filled in previous box

### **Select a photo-Id document**

Select one of the photo-id document that you have with you. You will be required to bring this to the test center at the time of the examination for verification purpose.. Your photo ID document can be any one of the following documents:

- Driving License
- Passport
- PAN
- Voter ID
- College I-Card

### **Photo-Id Document Number**

Put the unique number printed on the photo-id document that you selected.

**In case you face any technical problem/error while filling up the form, please write to us at [nactech@nasscom.in](mailto:nactech@nasscom.in). Please do mention your complete name & contact number in your mail.**